

Darsham Village Hall Management Committee

Minutes of Meeting 7th September 2021

Present: Keith Rolfe (Chairman – **KR**), Paul Diamond (Treasurer – **PD**), Katherine MacIntosh (Secretary – **KM**), Jill Edwards (Bookings – **JE**), Heather Ballantine (**HB**), Michael Shipp (**MS**), Annie McPhail (**AM**), David Taylor (**DT**)

1. **Apologies:** None
2. **Minutes of last meeting: July 20th 2021**
3. **Matters Arising**
 - a. – **Petanque Court: PD** has spoken again to Alex Cox regarding the completion of the works. Alex said it would still be a while before he could complete the gate and clearing of the ditch. Paul said that he would not be paid until the work was completed. Paul has subsequently spoken to Alex again and Alex will not now be completing the work.
4. **Chairman's Report KR:**
 - Keith confirmed that Mills and Reeve had received letters from him regarding the Land Registry issue. He is still waiting to hear from them.
 - Fire alarm – the electrician has still not been in touch.
 - Defibrillator – Keith has tried six times to phone and register ours with East of England Ambulance and has also written a letter. He is still waiting to hear.
5. **Finance Report PD:**
 - We currently have £27700.40 in our savings account
 - As of 31st August we have £10248.04 in our current account.
 - Zen owe us £10 from when the broadband service was down.
 - Ladies of Leisure have money left from the purchase of a bench and would like to use it for some planting around the Hall.
 - There are still monies to be paid in but we also have £2844. 81 to pay into Andy Smith's fund.
 - Paul will complete the return for the Charity Commission. He will also chase them for the constitution.
6. **Sunbury Homes PD:**
 - Paul reported that he still hadn't heard anything from Sunbury Homes regarding our proposed meeting. **JE** is very concerned about the damp problem in several places in The Hall. We have a 10-year buildings guarantee. **KR** will try and speak to Steve the site manager.
7. **Bookings Report JE:**
 - Bookings are doing well and we have several new classes including Coastal Leisure, French, and Digital Photography.
8. **Village Day Follow Up/Future Events – HB:**
 - We made over £400 on the day (amount to be finalised). Heather asked if she could drop cards to all those who helped. She hopes that next year we will be able to have a proper fete with lots more stalls.
 - November coffee morning will be a Big Breakfast.

- Quiz Night – it was agreed that this would take place on 4th December.
- Yard Sale next year based along the lines of the one held in Westleton; possibly April.
- Heather would like to run a sit-down breakfast. It was agreed that early next year would be a good time to do this when there was not much going on for the Village folk.
- Christmas Light switch-on with mince pies and mulled wine is to be on 12th December.
- **AM** asked about the idea of a fashion show like the last one. **HB** would contact them to find out what their Suffolk dates were.

9. AGM and Make-up of Committee:

- KM confirmed that she had put up posters with the date of the AGM around the Village. She had also put it into The Fisherman.
- The representative members of the committee would be as follows
Church – Annie McPhail
Ladies of Leisure – Heather Ballantine
Horticultural and Bowls – Michael Shipp
- All other committee members need to be nominated and seconded and sent to KM 14 days before the AGM (up to 9 nominations can be put forward)

10. Film Club Update AM:

- Peter MacIntosh showed a small group how to use the projector. He is happy to continue to take responsibility for the projector and sound etc.
- Annie has been in contact with Moviola. She thinks we will need to show up to date films to encourage a good audience. She has spoken to Westleton film group and will continue to liaise with them over the choice of films. It was decided that January would be a good time to start the club.

11. Plumbing DT:

- DT is still waiting for a call from the plumber regarding the fixing of the pipe in the roof. He will also ask about the installation of an outside tap and the servicing of the water heater.

12. Use of Hall Car Park KM:

- There have been three occasions lately when folk have been using the car park to leave their cars and going away for a walk etc. KM asked if she could put up a poster to say that the car park was for the use of Hall users only. Everyone agreed this was a good idea.

13. AOB:

- DT asked if we were registered to have both of our rubbish bins emptied, as very often the recycle one was left unemptied. PD will check this with the council.
- PD has registered himself for a Charity Commission course.
- PD will not be around for 2 weeks from next Tuesday.
- The Parish Council have asked if we had any objections to displaying posters against Sizewell. Everyone, bar one was happy to allow this.

14. Date of next meeting: AGM Monday 11th October 7pm

The meeting closed at 8.25pm

15. Addendum:

- It has been agreed by the majority that we should go ahead and purchase a Wifi device to allow us to turn the outside lights on and off remotely. Proposed **KM**, Seconded **PD**
Peter MacIntosh will go ahead and order this and get it fitted asap.