

DARSHAM PARISH COUNCIL

MEETING – 13TH FEBRUARY 2018

DRAFT MINUTES [not yet approved by councillors]

Public Forum – no questions

2-1 – The chairman, Robin Leggate, welcomed councillors Simon Manning, Jean Loveridge, Ernie Hare, Keith Rolfe, Chris Poupard and John Butler. The clerk, Caroline Cardwell, was in attendance. Apologies were received from councillors Jasmine Backhouse and Michael Simons. Raymond Catchpole [SCD councillor] also sent apologies. Also attending: Richard Smith [Suffolk County councillor].

2-2 – Declarations of interest and any dispensations allowed – none

2-3 – Standing Orders – these had been circulated to councillors and all agreed that they were fit for purpose. The chairman accordingly signed them.

2-4 – Minutes of previous meeting [09-01-18] – these were approved and signed with an addition to item 1-12., agreed by councillors.

2-5 – Matters arising not on agenda – the clerk had reported concerns over 30mph signs to Suffolk Highways.

The meeting was closed at 7.37 pm to allow Councillor Richard Smith [Suffolk County] to give a brief report on council tax increases and the financial constraints under which the County Council has to function, particularly for adult social services and safeguarding children. Richard Smith was invited to the Annual Parish Meeting [My 8th – 6pm]. No further news on EDF and Sizewell C. The clerk was asked to e-mail details of the allotment fences quote and RS would confirm grant. The chairman queried feasibility of extensions to 30mph limits and RS replied that very often it could be a legal process. The chair thanked RS for attending. The meeting reopened at 7.50pm.

2-6 – Finances - balance at bank on 31-01-18 - £11,448.32. Cheques approved as follows:

no. 774 to Darsham PCC for 330.00 [S. 137]; no. 775 to Heelis and Lodge for 42.00 [internal audit]; no. 776 to C. Cardwell for 153.85 [net sal Feb]; no. 777 to D. Reeve for 31.50 [travel to training]. Total cheques - £557.35

2-7 – Financial risk assessment – councillors approved the annual audit plan and carried out a risk assessment and were satisfied that both procedures were in current use and fit for purpose.

2-8 – General Data Protection Regulations – more information awaited from SALC.

2-9 – Planning –

- DC/17/5396/ Mill Hill Fm., Westleton Rd - and
- DC/17/4682/ARM – village hall development – councillors noted SCDC permission for both projects.
- Hodmedod Farm – an SCDC enforcement notice is being prepared for the caravan currently on site.

2-10 – Allotments – Chris Poupard presented 2 quotations for fencing;

- Josh Jones, Darsham – £912 inc VAT with 12 months warranty
- Chris King, Westleton - £1278 + VAT.

These were discussed by councillors and subject to more details from Josh Jones [the chair and Cllr Poupard to finalise] it was agreed to accept this quotation.

2-11 – Annual Parish Meeting – plans discussed and it was agreed to contact EDF and also TEAG to take tables; otherwise following previous years' arrangements.

2-12 – Reports from Parish Councillors – Keith Rolfe gave further details of the Village hall development and SCDC approval of the plans. Names for the development and the roadway will have to be decided. The clerk to look at old maps. The chairman will to put an announcement in The Fisherman asking if there was any interest in future shared ownership houses.

2-13 – Correspondence – received and discussed

2-14 – Any other business for future meetings – in support of Suffolk Day [21st June] it was decided to fly a Suffolk flag [clerk to source] and to hold a parish lunch on 24th June [clerk to determine if it is within the PC's powers to provide refreshments].

2-15 – Next meeting – 13th March 2018