

DARSHAM PARISH COUNCIL

MEETING – 12TH JUNE 2018

DRAFT MINUTES [not yet approved by councillors]

Public Forum – no questions from public

6-1 – Welcome – the chairman, Robin Leggate, welcomed councillors Chris Poupard, John Butler, Jasmine Backhouse, Ernie Hare, Jean Loveridge, Michael Simons and Simon Manning. Apologies were received from Cllr. K. Rolfe and Cllr R. Catchpole [Suffolk Coastal D.] The clerk, Caroline Cardwell, was in attendance. Also attending Richard Smith [Suffolk County councillor]

6-2 – Declarations of interest and any dispensations allowed – none

6-3 - Minutes of previous meeting [08-05-18] were approved and signed as a true record [with two small grammatical changes]

6-4 – Matters arising not on agenda – Footpaths - F8: there are plans to include an area of land adjoining the A12 to facilitate safety measures. F1: to be trimmed back

6-5 – Finances –

- Balance at Lloyds Bank [31-05-18] - £13,472.47
- Cheques approved as follows:
 - 793 to Nice Touch Landscapes for 1,533.86 [rabbit fencing]
 - 794 to C. Cardwell for 156.97 [net sal June]
 - 795 to HMRC for 117.60 [tax to 5 jul]
 - 796 to ICO for 40.00 [data provider fee]
 - 797 to George Jackson for 90.00 [orchard mowing]
 - 798 to Ernie Hare for 250.00 [food for Suffolk Day]
 - 799 to J. Backhouse for 759.90 [orchard tables]
- Total cheques – 2,948.33

6-6 – GDPR [General Data Protection Regulations] - councillors noted a general privacy notice was now on the website. They approved a risk assessment regarding the management of data held by the council; this was signed by the chair. The clerk holds check lists for Technical and Organisational Safeguards and Measures and a check list on the Lawful Basis for Processing Data. Councillors were given a copy of GDPR awareness checklist to help understand their own responsibilities; the Allotments officer has a policy for plot holders which will be circulated with the yearly contract. Councillors approved a data processing contract with Van Dijk Accountants for payroll services. Councillors agreed that the clerk should be paid for an extra 5 hours to cover work connected with GDPR. The clerk holds extra information for councillors and members of the public.

6-7 – Armistice Day celebrations [Nov 2018] – councillors felt that the annual Remembrance Day Service was most suitable.

The meeting closed at 7.50pm for Cllr. Richard Smith [Suffolk County] to give a report.

He commented on the gang problem in Ipswich, the new SCC leader, Matthew Hicks. Road surfacing and associated problems were also raised with the comment that SCC had borrowed £21,000,000 to improve the road repair programme. RS also spoke about county farms – SCC has 12,000 acres in tenanted agricultural estates. Sizewell C – it is hoped that the final EDF consultation, 3, will be in early 2019. The chair thanked RS for attending and raised the questions of FP8 [by Darsham station] and also fly-tipping in Priory Lane. The 30mph sign in Darsham Street needs reinstating and RS said he would ask Mark Stevenson about this. There were further comments from councillors re Sizewell C and it is hoped that there is room for movement on some major issues, not least environmental ones. The meeting opened at 8.10pm.

6-8 – Planning – Cheney Green, Darsham – councillors confirmed this name for the new development and village hall. It was agreed that the village hall address should be Darsham Village Hall, Cheney Green, Darsham, but this has to be confirmed by the village hall management committee.

6-9 – Allotments and orchard –

- Cllr. Backhouse reported that the tables were ordered, there was great support from the watering group and the village picnic was now scheduled for the 29th July. The clerk was asked to add the tables [3] to our insurance policy. There are safety measures in place for them.
- Cllr. Poupard reported the new fence was in place and the new pump would be installed on the 13th June

6-10 – Correspondence was received and discussed; for reports from councillors see minutes above. Any other business – speeding on The Street is a major concern – to be discussed at next meeting; clerk to source information on Community Speedwatch and also VAS.

The meeting closed at 8.30pm