

DARSHAM PARISH COUNCIL

ANNUAL MEETING

8TH MAY 2018

Minutes [approved by councillors on 12-06-18]

5-1 – Welcome and apologies – The chairman, Robin Leggate, welcomed councillors and members of the public.

5-2 – Election of chairman for coming year – Robin Leggate was proposed and all councillors were in agreement. RL signed the acceptance form.

5-3 – Election of vice-chairman for coming year – Simon Manning was proposed and all councillors were in agreement.

5-4 – Declarations of interest and any dispensations allowed – none

5-5 – Minutes of previous meeting [10-04-18] were approved and signed as a true record.

5-6 – Matters arising not on agenda – none

5-7 – Finances –

- Annual accounts [Receipts and Payments] were accepted and signed.
- Clerk's salary – NALC increase approved from July
- Cheques were approved as follows
 - 790 to Van Dijk for 90 [payroll services]
 - 791 to C. Cardwell for 156.97 [net sal May]
 - 792 to Trevor Brown for 100.00 [internal audit]
- The annual governance statement was approved and signed
- External audit exemption agreed to be claimed; clerk to contact PKP Littlejohn

5-8 – War Memorial – the estimate for cleaning from Masters of Woodbridge for £198 was accepted; clerk to contact and arrange

5-9 – GDPR [General Data Protection Regulations] – the clerk updated councillors and informed them that a DPO was no longer mandatory. Councillors are aware of the necessary steps needed for compliance and asked the clerk to prepare templates for the required policies and notices, taking advice from the following professional bodies - ICO, SALC, SLCC and LCPAS. It was agreed to pay the ICO fee by cheque, £40. The clerk will circulate a check list to councillors.

5-10 – Planning – DC/18/1413/FUL: Land at Ash Spring Game Farm – siting of temporary accommodation – this was extensively discussed by councillors and

The meeting was opened at 8.07pm for the applicant to speak and explain his reasons for the need for accommodation. The meeting closed at 8.15pm

Councillors continued their discussion and voted to refuse the application as follows: 3 against, 2 in favour, 3 abstentions. SCDC Planning have been informed of councillors' views.

5-11 – Correspondence and any other business – correspondence received and discussed; councillors reported as follows – M. Simons noted that Darsham is a consultee for EDF planning for Sizewell C.; Keith Rolfe reported on village hall as work in progress; Jean Loveridge reported no news on FP8, and cutting plans for FP1; Adnams Trust had given a grant of £463.40 towards orchard tables. It is planned to have a picnic in the orchard on 21st July.

5-12 - The next meeting is 12th June 2018.

The meeting closed at 9pm.