

Agenda Item	Discussion	Action	By Whom	Deadline
<b>1. Present</b>	Jill Edwards (JE), Heather Ballantine (HB), Mark Hemingway (MH), David Taylor (DT), Philip Robinson (PR), Annie McPhail (AM), Paul Diamond (PD), Michael Shipp (MS), Alan Holland (AH), Becky Ling (BL), Ron Clark (RC)			
<b>2. Apologies for Absence:</b>				
<b>3. Minutes of Last Meeting:</b>	Minutes from the last meeting on 18 <sup>th</sup> June 2024 were agreed and signed.			
<b>4. Matters arising</b>	<ul style="list-style-type: none"> <li>a) Servicing of concertina doors – was agreed that we do not get them serviced at this time due to the limited use. We should review if this usage changes in the future.</li> <li>b) £100 anonymous donation has been made to the VH playground fund, gratefully received – we will leave this in the general funds for the moment until the playground has been completed.</li> <li>c) The book fair has donated £80 into the VH funds, gratefully received. This has been introduced into the general funds.</li> </ul>	<p>No action</p> <p>No action</p> <p>No action</p>		
<b>5. Chairpersons Report</b>	<ul style="list-style-type: none"> <li>a) Governance/Scheme amendment – Charity commission have agreed with our proposed changes. The solicitors have been advised to make the changes but are currently out of office until 16<sup>th</sup> July.</li> <li>b) Easyfundraising scheme was discussed and seemed to be a very straight forward, non-intrusive way of raising funds for the VH. PR to circulate information about the scheme to the committee for examination before we launch the idea to the wider village.</li> <li>c) The request for funds from the publishers of the Yoxmere Fisherman – we have replied the the PC, but other village hall committees have not yet met to discuss and reply. We will wait to hear their feedback.</li> </ul>	<p>Proceed with solicitors</p> <p>Circulate to the DVHMC</p> <p>No action</p>	<p>HB</p> <p>PR</p>	<p>ASAP</p> <p>Next meeting</p>

<p><b>6. Treasurers Report</b></p>	<p>a) Report update given about financial status. Current account balance was £3,068.79 with a further £1,000 in cash to be deposited with £21,563 in the deposit account. We experienced a positive cash flow in the month.</p> <p>b) The £500 donation for field cutting from the table tennis club has been so far used for two cuts @ £100, leaving a balance of £400.</p> <p>c) The £800 fund that has been discovered is no longer available to the DVH as it should have been claimed and dealt with long ago, whilst at least one of the former founders was still alive. This has been retained by the Bank.</p> <p>d) A new printer at £89.50 and cartridges has been bought for the treasurer's use primarily which should dramatically reduce costs.</p> <p>e) The Cheyney Green Management Committee has had its first meeting in July. A "private road" sign will be erected. Issues regarding ongoing funding were discussed. PD was nominated as treasurer.</p>	<p>No action</p> <p>No action</p> <p>No action</p> <p>No action</p> <p>No action</p>		
<p><b>7. Functions and future events</b></p>	<p>a) Walking market – raised £159 net.</p> <p>b) DISS ensemble – raised £141 net.</p> <p>c) July CVHMC coffee morning – raised £245.59 net.</p> <p>d) Village Fete update – 10<sup>th</sup> August;                  Other stall holders booked to appear are:- Linus Ladies, Dash Astro, Writers Club                  Fordley Moor are providing prizes for the dog show.                  The PC will run the Raffle and the Tombola                  Ian F and Sheila H will run the produce and plant stands                  Denise and John will run the second hand book stand                  The Games will be run by RC, MS with Hugh and Suzanne Bloomfield                  The welly wanging will be run by MH and DT                  The PA and Music will be arranged by PD                  The Bran Tub will be arranged by AM                  The Face Painting will be supplied by PR                  The Fancy Dress will be organised by BL</p> <p>Timing will be – fete opens at 2pm, Dog Show at 2:15pm, Fancy dress at 3:00pm, Welly wanging at 3:15pm, fete closes at 5pm.                  Gazebos and Marquees to be erected on Friday PM from 3pm</p>	<p>No action</p> <p>No action</p> <p>No action</p> <p>Special meeting to finalise details</p>	<p>ALL DVHMC</p>	<p>6<sup>th</sup> August</p>

<p><b>8. Projects update</b></p>	<p>a) Playground – update given ref start date of 12<sup>th</sup> August. Price of groundworks now finalised to include special replaceable “wear strips” in the pourable rubber flooring. The allocated funds will cover all foreseeable costs for this project.</p> <p>b) Petanque court – further surrounding gravel and retaining borders have now been laid, resulting in a smarter, safer environment.</p> <p>c) Village Green update – no further news, we are now waiting for quotes requests to go out and be returned.</p> <p>d) Tree pollarding update – we are waiting for an update on the start date so that we can start to plan our communications to the village.</p>	<p>No action</p> <p>No action</p> <p>No action</p> <p>No action</p>		
<p><b>9. Maintenance and facilities update</b></p>	<p>a) Kitchen sink waste smell – now been resolved.</p> <p>b) Garden weeding and topsoil distribution – is in hand by RC who will make a call out for help, with the intention to establish a regular working group to help with the gardening.</p> <p>c) Weedkilling at the VH – as our previous volunteer no longer lives in the village, we will ask Billy and Heather if they are willing to pick this up as a paid job.</p> <p>d) Dish washer repair or replace – we will ask JB Davies to come and take a look and give advice on how to proceed.</p> <p>e) Sealant on gent’s urinals – to be done</p> <p>f) Fix blue towel dispensers on the wall – to be done</p> <p>g) Stop end needs fixing to guttering</p> <p>h) PAT test electrical equipment</p> <p>i) Test emergency lights</p> <p>j) Water meter check</p> <p>k) Check and re-stock First Aid box</p>	<p>No action</p> <p>Call out for assistance</p> <p>To ask for price</p> <p>Ask JB Davies for advice</p> <p>Carry out</p> <p>Carry out</p> <p>Carry out</p> <p>To be arranged</p> <p>Carry out</p> <p>Carry out</p> <p>Carry out</p>	<p>RC</p> <p>PD</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>MS</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>Diane Taylor</p>	<p>Next meeting</p> <p>Next meeting</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>ASAP</p>
<p><b>10. AOB</b></p>	<p>a) Salt for water softener, we will buy and keep in stock enough to able us to replace from stock.</p> <p>b) We will obtain regular reports on the performance of the solar panel array. We should feedback these reports on a regular basis to the PC.</p>	<p>Purchase salt</p> <p>Report feedback</p>	<p>DT</p> <p>PR</p>	<p>ASAP</p> <p>ASAP</p>
<p><b>11. Date of Next Meeting</b></p>	<p>Extraordinary meeting for the Fete – 6<sup>th</sup> August @ 19:00</p> <p>Next usual meeting – 20<sup>th</sup> August @ 19:00. As MH is away for this date, Jill will be taking minutes for this meeting.</p>			