

Agenda Item	Discussion	Action	By Whom	Deadline
<b>1. Present</b>	Jill Edwards (JE), Heather Ballantine (HB), Mark Hemingway (MH), David Taylor (DT), Philip Robinson (PR), Annie McPhail (AM), Paul Diamond (PD), Michael Shipp (MS)			
<b>2. Apologies for Absence:</b>	Alan Holland (AH), Becky Ling (BL) Absent –Ronald Clark (RC)			
<b>3. Minutes of Last Meeting:</b>	Minutes from the last meeting on 21 <sup>st</sup> May 2024 were agreed and signed.			
<b>4. Matters arising</b>	<ul style="list-style-type: none"> <li>a) Solar panel information and hand over to Phil and Byron now completed, Phil will maintain supply and statistics when required.</li> <li>b) Sizewell employer volunteering – no further action at moment, will retain info for any further use.</li> <li>c) Web booking system for village hall – due to the number and frequency of bookings it was considered to be an unnecessary complication and cost at the moment – no action required.</li> <li>d) Yoga club complaint about the increase of hall charges – it was decided that we should retain a firm stance on the increase in charges due to our already competitive charging structure – reply back to state that the increase still stands.</li> </ul>	<p>Complete</p> <p>No action</p> <p>No action</p> <p>Reply to hirer</p>	<p></p> <p></p> <p></p> <p>JE</p>	<p></p> <p></p> <p></p> <p>ASAP</p>

<p><b>5. Chairpersons Report</b></p>	<p>a) Governance/Scheme amendment – Re write of document was proposed by PD and seconded by PR and was unanimously voted through. Now to submit new scheme to Charity Commission -via on-line portal – PD. Liaise with HSBC ref online banking – PD</p> <p>b) The publishers of the Yoxmere Fisherman have requested financial assistance from a number of participating Parish Councils, including Darsham. In turn our PC has asked us to consider assistance. Our response will be to ask what the response has been from the other PC’s before we can commit any funding.</p> <p>c) Parish Council – Planning application has been submitted to build three cottages on The Street in Darsham, on the roadway past the Fox junction. This has been rejected by the PC for a number of reasons.</p> <p>d) Fund raising ideas – a number of ideas were raised including:-</p> <ul style="list-style-type: none"> <li>i) Manufacturing village mugs for sale</li> <li>ii) Safari dinner</li> <li>iii) Quiz night in VH</li> <li>iv) Village T shirt and T towels</li> <li>v) Easy Fundraising – JE and PR to set up</li> <li>vi) Ceilidh evening in VH</li> </ul> <p>The above were all considered and further work will be done to investigate further.</p>	<p>Proceed with changes Submit scheme Liaise with HSBC</p> <p>Request for further information</p> <p>No further action</p> <p>Further research to be done</p>	<p>JE PD PD</p> <p>HB</p> <p>Various</p>	<p>Next meeting Next meeting Next meeting</p> <p>Next meeting</p> <p>Next meeting</p>
<p><b>6. Treasurers Report</b></p>	<p>a) Report update given about financial status. Current account balance was £2,771.00 with £21,563 in the deposit account.</p> <p>b) The Audit for 2023-2024 has been finalised.</p> <p>c) The generous donation of £500 by the Table Tennis club has been gratefully accepted and has been allocated to grass cutting of the field over the coming months/years.</p> <p>d) The £800 fund that has been discovered is still being looked into by a revitalization team, we should expect an outcome soon.</p> <p>e) Due to the ongoing high costs in running PD’s printer, PR and PD will investigate whether an alternative printer should be bought for the use of the VH treasurer.</p>	<p>No action</p> <p>No action No action</p> <p>No Action</p> <p>Investigate the purchase and running costs of alternative</p>	<p>PR/PD</p>	<p>Next meeting</p>

<b>7. Functions and future events</b>	<p>a) Walking market – 16 participants booked so far, coffee and refreshment arrangements are arranged, copies of the map are fixed and will be printed.</p> <p>b) VH fete 10<sup>th</sup> August – Notice will be created after the walking market for assistance for the stalls at the event. So far we have the following:-</p> <ul style="list-style-type: none"> <li>i) MS has the following:- skittles, bowls, hats on stand, aunt Sally</li> <li>ii) Dog show – volunteer judge to be found??</li> <li>iii) Welly wanging, three classes, Ladies Gents and Kids – DT and MH to run</li> <li>iv) Splat the Rat – BL to run?</li> <li>v) Bran Tub – AM to run</li> <li>vi) Glitter tattoos – BL to run?</li> </ul> <p>c) Diss ensemble 30<sup>th</sup> June – no ticket sales at present.</p> <p>d) DVH coffee morning – volunteers from committee have come forward to cook, etc.</p>	<p>No further action</p> <p>Notice for help to go out</p> <p>No further action</p>	<p>PR</p>	<p>ASAP</p>
<b>8. Projects update</b>	<p>a) Playground – Meeting has been held between MH, PR and PD together with the appointed contractors to explain and discuss the project in full. Cox construction will be starting on site on the 12<sup>th</sup> August with the aim to complete the project within 4-5 weeks. Delivery of materials from Caloo will be 8-10 weeks from sight of completed order, Further discussions were had with relation to the desire to include “wear patches” immediately under the apparatus to increase the life of the rubber wear mat. Caloo will liaise with Cox and assist in re-pricing to allow for these. The Hedgerow pricing and selection has been revisited and an alternative put forward for HB to submit for planning.</p> <p>b) Petanque court landscaping – To be started on Thursday 20<sup>th</sup> June</p>	<p>Further pricing adjustments to follow</p> <p>Hedgerow planting to be re-submitted</p> <p>No further action</p>	<p>Cox Construction</p> <p>HB</p>	<p>ASAP</p> <p>ASAP</p>
<b>9. Maintenance and facilities update</b>	<p>a) Two Blue roll dispenser for toilets –require fitting.</p> <p>b) Kitchen sink requires unblocking – investigation required</p>	<p>Fitting required</p> <p>Investigate</p>	<p>DT</p> <p>DT</p>	<p>ASAP</p> <p>ASAP</p>
<b>10. AOB</b>	<p>a) Thanks go to Melissa who has donated a Magnolia tree to the VH which has been planted in the garden.</p>	<p>No action</p>		
<b>11. Date of Next Meeting</b>	<p>Tuesday 16<sup>th</sup> July</p>			