

Agenda Item	Discussion	Action	By Whom	Deadline
1. Present	Michael Shipp (MS), Jill Edwards (JE), Heather Ballantine (HB), Mark Hemingway (MH), Annie McPhail (AM), Paul Diamond (PD), Alan Holland (AH), Ronald Clark (RC), Becky Ling (BL) and Philip Robinson (PR)			
2. Apologies for Absence:	David Taylor (DT)			
3. Minutes of Last Meeting:	Minutes from the last meeting on 19 th September previously agreed and signed			
4. Playground	<p>Update was given with progress, ie; next steps are apply for pre-planning permission, apply for grants, then apply for full planning permission. MH/PD/HB to arrange pre-planning.</p> <p>Further changes have been made to the preferred layout with Caloo, it was decided that we should look to add back in a piece of play equipment, if space allows.</p> <p>Type of hedgerow (Hawthorn) has been questioned, can we look at a less prickly variety such as green/copper beech?</p> <p>Parish Council are looking at whether they can fund this application at meeting on 14/11. Communications update to be created by PR.</p>	<p>Apply for pre-planning</p> <p>Add play board to plan</p> <p>Mark to investigate</p> <p>Heather to feed back Create comms update</p>	<p>PD/MH/HB</p> <p>MH</p> <p>MH</p> <p>HB PR</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p> <p>14th Nov ASAP</p>
6. Matters arising	<p>a) Policies – majority have now been signed off, just awaiting completion of the Safeguarding policy with Becky’s name allocated to it as the representative. Progress is being made with the “Scheme” by JE and HB. We will ask the solicitors advice on how this should be presented to the Land Registration.</p> <p>b) Petanque area – Peter Derby has offered to supply hedging for this area – MS to ask for pricing. Price now is required for completion of the job regarding earth moving, laying of slabs, anti-weed membrane and top finish of gravel.</p> <p>c) VH risk assessment – Sheila Hemingway has presented a risk assessment to DT, this will now be sent out to the group for comment. Owners of any of the actions within the assessment to pick up and own. Finalised at next VH meeting. A fire risk assessment has been done previously and is complete</p>	<p>Completion required</p> <p>Completion required</p> <p>Price needed for hedging</p> <p>Scheme and pricing required</p> <p>Risk assessment to be sent out to the group</p>	<p>JE</p> <p>JE/HB</p> <p>MS</p> <p>RC</p> <p>DT</p>	<p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p> <p>Next meeting</p>

<p>7. Chairpersons Report</p>	<p>a) Field flooding – following a complaint from Marie and Steve McCall regarding the flooding of the field near their property, a letter of response has been sent to them. Regular inspection of ditch at side of field to be made and added to the scheduled activities list.</p> <p>b) VH Cleaning frequency increase – in light of the increased use of the VH, it was unanimously agreed to double the frequency to a weekly clean. Charge for this is to be discussed with the cleaners and agreed by Annie.</p> <p>c) The VH requires some 1pint glasses. We will try and find some VOC during the 1st week in November, If unsuccessful we agree to buy 48.</p> <p>d) Tables are being miss-stacked in the store areas, resulting in work to move across the hall to the other store. We need to come up with an idea to prevent this</p>	<p>Add to list</p> <p>Increase cleaning frequency</p> <p>Buy glasses</p> <p>No action at moment</p>	<p>MH</p> <p>AMcP</p> <p>HB</p>	<p>ASAP</p> <p>ASAP</p> <p>ASAP</p>
<p>8. Finance Report</p>	<p>a) Finance summary – No change from statement given at the AGM</p> <p>b) Energy supplier – has now been changed from EON to Octopus. The promised savings are down from £506 per month to £125 per month, this is due to lower tariff, more accurate estimation and use of our solar/battery solution. We will also experience some levelling out and possible further reductions in the coming months.</p> <p>c) PD explained for the committee members his method of book-keeping so that we are aware of the work load involved.</p> <p>d) PD has had a discussion with Peter Darby with respect to the DVH representation on the proposed Cheyney Green management committee. PD stated that we have a right to representation on this committee and when in place PD would appear for DVH as representative.</p>	<p>No action</p> <p>No action</p> <p>No action</p> <p>No action</p>		

<p>9. Future event report</p>	<p>a) Race night – update given by MH. Following members were given jobs as follows:- MC and projector (MH), Jockey sponsorship (RC), 4 x Betting tables (BL, PR, Sheila, AH), Race night double card (AM), winnings distribution (HB). Instruction leaflets were also handed out. Posters for the event were also distributed along with invoices for the race sponsors. We need to check whether the FOX will have a card machine for drink payments. Further push to be made on the Village Whatsapp group by PR for ticket sales. All helpers to be at the VH for 6pm in time for opening.</p> <p>b) Christmas coffee morning 9th December – we have possibly 3 stalls for this event, room for more if needed. We plan to have a kid’s corner with face paints? and glitter tattoos. The children would also be asked to decorate the indoor Christmas tree.</p> <p>c) Christmas tree and carols on 10th December – MH will investigate the possibility of buying a rooted Christmas tree to plant in the VH garden. To come back to committee ASAP. The carol sing-a-long will also be held as usual on the 10th December, MH to provide a refreshed song sheet.</p> <p>d) Pantomime – Ticket charge to DVH has been agreed at £3.00 each. PR to promote on line and with posters. Details from AM.</p>	<p>Payment m/c check Web push for sales</p> <p>To be organised</p> <p>Investigate tree</p> <p>Song sheets printed</p> <p>Promotion required</p>	<p>MH PR</p> <p>BL</p> <p>MH</p> <p>MH</p> <p>PR</p>	<p>ASAP ASAP</p> <p>9th December</p> <p>ASAP</p> <p>10th December</p> <p>ASAP</p>
<p>10. Projects update</p>	<p>a) It was decided that minor works are to be left with the appointed person to carry out for a limit of three months, to avoid over complex meetings. Each person to report back to the group by e-mail (or in the meeting) when a task has been completed.</p> <p>b) Field re-development for usable purposes – now have a group of four persons to look into this:- Alan Holland, Arthur Blackburn, Peter Darby and Spencer Oliver. The next step is to meet up and discuss what companies need approaching for advice.</p>	<p>No action</p> <p>Meeting required</p>	<p>AH</p>	<p>Next meeting</p>
<p>11. Maintenance and facilities update</p>	<p>Nothing further to report</p>			
<p>12. AOB</p>	<p>a) Possible idea for winter months of having a Tea and Board Games afternoon for adults and children. Becky to look into.</p> <p>b) Installation of remote CCTV camera system – to increase security of VH and car park. PR will investigate systems and costs.</p>	<p>To be arranged</p> <p>Investigation</p>	<p>BL</p> <p>PR</p>	<p>Next meeting</p> <p>Next meeting</p>
<p>13. Date of Next Meeting</p>	<p>Tuesday 5th December 2023 @ 19:00.</p>			