DVHMC Minutes Extraordinary meeting September 6th 2023

Agenda Item	Discussion	Action	By Whom	Deadline
1. Present	Michael Shipp (MS), Heather Ballantine (HB), Mark Hemingway (MH), Annie McPhail (AM), David Taylor (DT), Paul Diamond (PD), Alan Holland (AH)			
2. Apologies for Absence:	Jill Edwards apologised due to holiday commitments John Meggison submitted his resignation from the committee on September 5th.			
3. Minutes of Last Meeting:	NA			
4. Subject for meeting – how to handle matters due to resignation of John Meggison	JM submitted a letter outlining his reasons for resignation from the DVHMC which also contained a number of points relating to the playground project. A suitable considered response will be drafted by HB on behalf of the committee and circulated for comment before sending out to all parties copied in to JM's letter. JM's duties were shared between the existing members as follows until the next AGM when a new communications person will be appointed. These were as follows:- Whatsapp – AM Website – MH Facebook – HB Fisherman – JE DT will also share out the responsibility of the HIVE application with PD, for control of the heating system. Any other issues such as notice board refresh and banners will be handled as required.	Response to JM Educate PD on use of Hive system	HB DT	ASAP ASAP
13. Date of Next Meeting	Tuesday 19th September 2023 @ 19:00			